

**CITY OF ATLANTA POLICE OFFICERS’
DEFINED BENEFIT PENSION
ADMINISTRATIVE COMMITTEE MEETING
May 20, 2021
Webex Teleconference
12:00 P.M. – 1:00 P.M.**

COMMITTEE MEMBERS PRESENT

Rick “Bud” Light	Police, City of Atlanta
Ken Allen	Police, City of Atlanta
Louis Amis	HR Department Designee, City of Atlanta
William “Bill” Boyd	Police, City of Atlanta
Youlanda Carr	Finance Department Designee, City of Atlanta

OTHERS PRESENT

Mary Shah	Strategic Benefits Advisors, Inc.
Stephanie Atli	Strategic Benefits Advisors, Inc.
Lori Pocock	Strategic Benefits Advisors, Inc.
Ed Emerson	Morris, Manning & Martin
Chelsea Deppert	Morris, Manning & Martin
Chuck Carr	Southern Actuarial
Carl Christie	Law Department, City of Atlanta
Alicia Thompson	Law Department, City of Atlanta
Karen Sutton	Finance Department, City of Atlanta
Delisha Robinson	Finance Department, City of Atlanta
Pamela Goins	Finance Department, City of Atlanta
Rosie Woods	Pension Department, City of Atlanta
Amanda Rouser	Pension Department, City of Atlanta
John Kevin Balaod	Journalist-Fundmap

I. CALL TO ORDER

Chairman Rick ‘Bud’ Light called the meeting to order at 12:07 p.m via Webex telephone conference. Chairman Light indicated that a quorum was present for the meeting.

II. ADOPTION OF THE AGENDA

A motion was made by Mr. Boyd to approve the Agenda as presented and the motion was seconded by Mr. Allen. The motion carried unanimously and the Agenda was approved.

III. MINUTES

The Committee Members reviewed the Minutes of the April 15, 2021 Police Officers’ Defined Benefit Administrative Committee Meeting, which were distributed in advance and reviewed by Counsel.

With there being no changes or modifications, a motion was made by Mr. Allen to approve the Minutes as presented and the motion was seconded by Mr. Boyd. The motion carried unanimously and the Minutes were approved.

IV. ADMINISTRATIVE MANAGERS' REPORT

Service Pension Applications

Ms. Shah presented four (4) Service Pension Applications to the Committee for approval and informed the Committee that Caddel and Gibbs went into payment on April 30, 2021 and Haynes and Medina will begin their payments on May 31, 2021.

A motion was made by Mr. Allen and seconded by Mr. Boyd to approve the four (4) Service Pension Applications on the attached spreadsheet for the meeting date of May 20, 2021. The motion carried unanimously and the Service Pension Applications were approved.

Beneficiary Applications

Ms. Shah presented two (2) Beneficiary Applications to the Committee for approval.

A motion was made by Mr. Allen and seconded by Mr. Boyd to approve the two (2) Beneficiary Applications on the attached spreadsheet for the meeting date of May 20, 2021. The motion carried unanimously and the Beneficiary Applications were approved.

Lump Sum Applications

Ms. Shah presented four (4) lump sum applications for review.

Financial Statement

Ms. Shah presented the March 2021 unaudited financial statements prepared by SBA. She noted that an email evidencing the Finance department's approval of the financials had been included on the first page of the report.

A motion was made by Mr. Boyd and seconded by Mr. Allen to accept the unaudited financial statements for March 2021. The motion carried unanimously and the financial statements were approved.

Invoices for Approval

Ms. Shah presented the invoices for approval and confirmed that the invoices had been reviewed by the Finance Department ahead of the Committee meeting.

Ms. Sutton discussed the three invoices for indirect expenses from the City of Atlanta for 2017,

2018 and 2019. She noted that these expenses are costs associated with the utilization of City personnel that support the pension plans. Since 2009, the invoices have been provided yearly following the City’s annual financial audit. The delay in billing for these years was an oversight. Normally the bill for 2017 would have been presented to the Committee in 2018. The last bill submitted was in 2017 for the 2016 plan year. Controls have been put in place to ensure bills will be presented in a timely manner going forward. Mr. Allen expressed concern over asking the pension plan to pay the salary of City employees and Ms. Sutton explained that the invoice is a cost share that is allocated over several departments. It is not the total cost, but a portion of the cost. Ms. Carr stated that the Finance team was going back to review details of the expenses and asked the Police Committee to table these invoices until further information is provided.

Following a complete review of the disbursements, **a motion was made by Mr. Boyd and seconded by Mr. Allen to approve the invoices in the packet for the meeting date of May 20, 2021 with the exception of the three (3) invoices from the City of Atlanta. The motion carried unanimously and the remaining invoices were approved.**

V. ATTORNEY’S REPORT

Updated By-Laws

Mr. Emerson presented updated by-laws that reflected the ordinance passed in March 2021 whereby appeals would again be heard by the Investment Board instead of the Administrative Committee. The Board is asking for a non-binding recommendation of approval from the Administrative Committees.

A motion was made by Mr. Allen and seconded by Mr. Boyd to make a non-binding recommendation to the Investment Board to approve the changes to the by-laws. The motion carried unanimously.

VI. NEW BUSINESS

Commencement Age for Deferred Commencements

Ms. Shah discussed the need for clarification around the age that a participant who is early retirement eligible can commence their monthly benefit if they decide to defer commencement of their benefit. Administrative practice has been to allow fully vested terminated employees with more than ten years of service (early retirement eligibility under the 2005 amendment) to commence their monthly benefit at any time after termination of employment, rather than requiring those individuals to wait until age 60 to commence benefits. The Summary Plan Description (“SPD”) seems to support this practice, but the Ordinance is less clear and appears to require vested terminated employees (regardless of whether early retirement eligible at the time of termination) who defer benefits to wait until age 60 to commence benefits. Mr. Emerson informed the Committee that he would need to further research the issue before providing an opinion on the

matter. Mr. Carr provided additional insight from an actuarial perspective, stating that employees with more than 10 years of service have the ability to start benefits immediately after termination (at age 55 without reduction or an earlier age than 55 with a reduction). However, employees with greater than five but fewer than 10 years of service need to wait until age 60 to commence benefits. The Committee agreed that additional information on the plan's past practices, as well as the applicable language in the ordinance and the plan's SPD, will need to be reviewed before it can provide clarification on this topic.

VII. OLD BUSINESS

Ms. Shah reminded Committee members who will be attending the GAPPT conference that they need to make their own hotel reservations and SBA will register them for the conference. Chairman Light, Mr. Boyd and Mr. Allen all plan to attend.

Chairman Light asked for information for someone who retired in February then was rehired through the recapture process. This person is having contributions taken out of his pay and will need to be reimbursed. Ms. Shah stated that SBA is working with payroll and will reach out to the employee.

VIII. QUESTIONS AND COMMENTS FROM AUDIENCE

There were no questions or comments from the audience.

IX. DATE OF NEXT MEETING

The Committee agreed to hold the next meeting via teleconference on June 17, 2021 at 12:00 p.m.

X. ADJOURNMENT

With there being no further business to be brought before the Committee at this time, **a motion was made by Mr. Allen and seconded by Mr. Boyd to call for adjournment at 1:12 p.m. This motion passed unanimously and the meeting was adjourned.**

Respectfully Submitted,

Richard 'Bud' Light, Chairman

These Minutes were adopted on _____, 2021.