

CITY OF ATLANTA DEFINED BENEFIT  
ADMINISTRATIVE COMMITTEE  
GENERAL EMPLOYEES' PLAN  
MEETING  
May 13, 2021  
Webex Teleconference  
11:00 A.M. – 12:00 P.M.

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**COMMITTEE MEMBERS PRESENT**

<b>ALFRED BERRY JR.</b>	<b>Retiree, City of Atlanta</b>
<b>ANGELA GREEN</b>	<b>Retiree, City of Atlanta</b>
<b>DOUG STRACHAN</b>	<b>Active, City of Atlanta</b>
<b>BRYANT MITCHELL</b>	<b>Retiree, Atlanta Public Schools</b>
<b>QUENTIN HUTCHINS</b>	<b>Active, Atlanta Public Schools</b>
<b>JOE HOOD</b>	<b>Active, Atlanta Public Schools</b>
<b>YOULANDA CARR</b>	<b>Finance Designee, City of Atlanta</b>
<b>LOUIS AMIS</b>	<b>HR Designee, City of Atlanta</b>

**OTHERS PRESENT**

<b>MARY SHAH</b>	<b>Strategic Benefit Advisors</b>
<b>STEPHANIE ATLI</b>	<b>Strategic Benefit Advisors</b>
<b>LORI POCOCK</b>	<b>Strategic Benefit Advisors</b>
<b>ED EMERSON</b>	<b>Morris, Manning &amp; Martin</b>
<b>CARL CHRISTIE</b>	<b>City of Atlanta Law Department</b>
<b>ALICIA THOMPSON</b>	<b>City of Atlanta Law Department</b>
<b>PAMELA GOINS</b>	<b>City of Atlanta Finance Department</b>
<b>DELISHA ROBINSON</b>	<b>City of Atlanta Finance Department</b>
<b>BERYL TAYLOR</b>	<b>City of Atlanta Finance Department</b>
<b>KAREN SUTTON</b>	<b>City of Atlanta Finance Department</b>
<b>AMANDA ROUSER</b>	<b>City of Atlanta Pension Department</b>
<b>ROSIE WOODS</b>	<b>City of Atlanta Pension Department</b>

**I. CALL TO ORDER**

Chairman Alfred Berry, Jr. called the meeting to order at 11:02 a.m. It was noted the meeting was being held by Webex Teleconference.

**II. ADOPTION OF THE AGENDA**

**A motion was made by Mr. Strachan to approve the Agenda, the motion was seconded by Mr. Hutchins. The motion carried unanimously and the Agenda was approved.**

**III. MINUTES**

The Committee Members reviewed the Minutes of the April 8, 2021 General Employees' Defined Benefit Administrative Committee Meeting, which were distributed in advance and reviewed by Counsel. Following discussion and review, **a motion was made by Mr. Hutchins to adopt the Minutes. This motion was seconded by Mr. Strachan. The motion carried unanimously and the Minutes were adopted.**

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**IV. ADMINISTRATIVE MANAGERS' REPORT**

**Pension Applications**

Service Pension Applications

The Committee reviewed Service Pensions number 1 through 11 on the attached spreadsheet.

**Following this review, a motion was made by Mr. Strachan and seconded by Mr. Hutchins to approve Service Pension Applications Nos. 1-11 as listed on the attached spreadsheet dated May 13, 2021. The motion carried unanimously and the Service Pension Applications were approved.**

Disability Converting to Normal Retirement

The Committee reviewed the Disability Converting to Normal Retirement on the attached spreadsheet.

**Following this review, a motion was made by Mr. Hutchins and seconded by Mr. Strachan to approve the Disability Converting to Normal Retirement as listed on the attached spreadsheet dated May 13, 2021. The motion carried unanimously and the Disability Converting to Normal Retirement was approved.**

Beneficiary Applications

The Committee reviewed Beneficiary Applications number 1 through 8 on the attached spreadsheet.

**Following this review, a motion was made by Mr. Strachan and seconded by Mr. Mitchell to approve Beneficiary Applications Nos. 1-8 as listed on the attached spreadsheet dated May 13, 2021. The motion carried unanimously and the Beneficiary Applications were approved.**

Lump Sum Applications

The Committee reviewed Lump Sum Applications 1-22 as informational only.

**Cash Financial Statement and Payables Listing Check Register**

Ms. Carr walked the Committee through the unaudited March 2021 Financials and informed the Committee that the invoices presented for payment had been reviewed and approved by the Finance department.

**A motion was made by Mr. Strachan and seconded by Mr. Hood to approve the financials and Payable Listing Check Register based on review and input from the Finance Department. The motion carried and the Financials and Payable Listing were approved. Ms. Green abstained.**

**V. ATTORNEY'S REPORT**

Mr. Emerson informed the Committee that he will be presenting the updated by-laws to the Investment Board at their next meeting. Appeals of any benefit claims will be heard by the Investment Board instead of the Administrative Committees per the legislation approved earlier

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this year.

Ms. Green asked Mr. Emerson for an update on the participant overpayments. Mr. Emerson provided a quick update and stated he would provide a detailed update at the next meeting. Chairman Berry asked that the Committee be briefed at each monthly meeting on the status of overpayments and collections.

Mr. Strachan requested documentation showing that the recoupment of overpayments to participants currently receiving benefits as agreed upon at the October meeting is underway so that the Committee can consider their work on this issue complete.

**VI. NEW BUSINESS**

There was no new business.

**VII. OLD BUSINESS**

Ms. Shah informed the Committee that she has been in communication with the City's website team and has confirmed that the City's website will link to SBA's website. Meeting minutes and other items will be updated over the next few weeks. Remaining references to Zenith on the City website will also be updated with SBA's information.

Ms. Green asked if SBA would be meeting with retirees in person. Ms. Shah informed the Committee that once City Hall reopens SBA plans to meet with retirees on the days the Committees or Investment Board meet.

**VIII. QUESTIONS AND COMMENTS FROM AUDIENCE**

Chairman Berry asked if there were any questions or comments from the audience. There were none.

**IX. DATE OF NEXT MEETING**

Chairman Berry informed the Committee members that the next meeting is scheduled for June 10, 2021.

**X. ADJOURNMENT**

There being no further business to be brought before the Committee at this time, Chairman Berry called for adjournment at 11:57 p.m.

Respectfully Submitted,

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Alfred Berry, Jr., Chairman